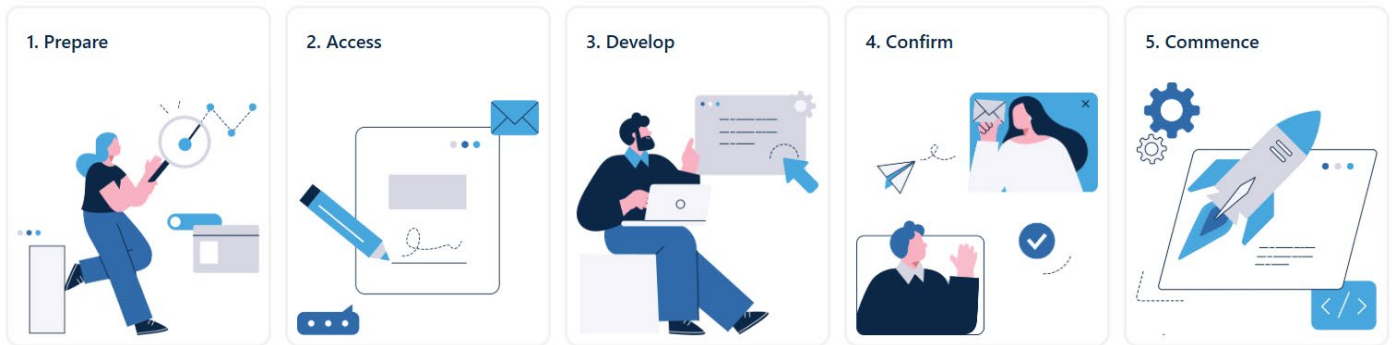


SMS Supplier Transition Journey | Checklist

The VET Information Standard establishes how VET data is structured, collected and reported, replacing and extending existing arrangements to enable more timely access to information and deeper sector insights.



Prepare

Build awareness, understand the changes, and begin early planning and engagement with program stakeholders

Understand changes to reporting processes and requirements

- ☐ Visit the [DEWR website](#) for initial information about the program
- ☐ Explore the VET Information Standard [website](#) to understand transition requirements

Begin planning, build approach, and engage with VDS Program

- ☐ Register for [VDS Showcases](#)
- ☐ Maintain continuous engagement with RTOs and inform them of your transition plan

Access

Access to systems and documentation to enable informed development and technical readiness

Access portal and review specifications

- ☐ Connect to [developer portal](#) to understand API requirements
- ☐ Review [sample enrolment form](#)

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Develop

Design, build, integrate, and test systems while validating technical capability

Detailed planning and implementation approach

- ☐ Attend developer portal drop-in sessions and briefings
- ☐ Plan IT change and implementation approach

Build APIs, update software, and test with RTOs

- ☐ Complete API development and software updates
- ☐ Provide RTO updates on your development progress
- ☐ Complete user testing with RTOs

Set up system credentials for Client Integration Environment

- ☐ Follow machine-to-machine (M2M) onboarding guide via developer portal
- ☐ Request organisation/product credentials

Connect to test environment and conduct integration testing

- ☐ Configure M2M credentials in SMS
- ☐ Conduct integration testing

Receive technical support for build and testing

- ☐ Seek [business and technical support](#) as required

Confirm

Demonstrate readiness through testing, self-assessment, and formal validation against program requirements

Conduct readiness self-assessment

- ☐ Review published use-case requirements via the [developer portal](#)
- ☐ Perform use-case testing

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Commence

Onboard users, deliver data, maintain systems, and provide ongoing operational support and updates

Onboard RTOs and connect to national VET data system

- ☐ Provide RTOs with updates on SMS readiness
- ☐ Plan final AVETMISS submission and transition timeline with individual RTOs
- ☐ Support RTOs with their M2M credential setup
- ☐ Support RTOs with their final AVETMISS submission
- ☐ Support provisional validation by RTOs
- ☐ Facilitate submission of initial APIs for each RTO

Please note, further information has been prepared to [help SMS suppliers to support their RTOs](#)

Monitor updates and maintain software

- ☐ Maintain software updates
- ☐ Notify sector of major changes

Provide ongoing business and technical support

- ☐ [Contact NCVER](#) Client Services as required